## **Bill of Lading Requirements**

Revised April 2012

Bill of Lading (BOL or B/L): A transportation document that is a contract of carriage containing the terms and conditions between the shipper and the carrier.

When tendering a shipment to a carrier (other than small parcel) bound for any Wolverine World Wide (WWW) destination, the following information must be fully & clearly detailed in the appropriate section of the BOL:

- 1) Date of shipment
- 2) Shipper name & address
- 3) Consignee name & address
- 4) Freight terms
- 5) 3<sup>rd</sup> party billing address when applicable
- 6) RA# Must be shown either as the bill of lading # or in Special Instructions.
- 7) Carrier name
- 8) Carrier pro#, if less-than-truckload (LTL)
- 9) Commodity Description

Enter the description of each line item, noting the type of package (carton, barrel, etc.) and the quantity per package. Since the correct freight classification is essential in describing an item, there must be a separate line item for each different freight classification description. If more than one type of packaging is used per freight classification, a separate entry must be used for each type of package.

Note: Hazardous materials must be properly classified as per the US Department of Transportation & Hazardous Materials Regulations 49 CFR. Information available at http://www.dot.gov/

- 10) National Motor Freight Classification (NMFC) # per line item Information available at <a href="http://www.nmfta.org/Pages/Nmfc.aspx">http://www.nmfta.org/Pages/Nmfc.aspx</a>
- 11) Freight class per line item determined by the NMFC #
- 12) Number of shipping units per line item
- 13) Amount of weight per line item
- 14) Date & signature of the party preparing the shipment for transport
- 15) Date & signature of the Driver including an acknowledgement of the # of pieces tendered to the carrier.

(continued on next page)

Date:	1.					BIL	_L (	OF L	Al.	DING		Page 1 of	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		
SHIP FROM Name:								2.		Bill of Lading Number:					
Addre City/S SID#:	ss: tate/Zip		FOB: 🗍					BARCODESPACE							
SHIP TO									CARRIER NAME: 7.						
Name: Location #: 3										Trailer number:					
Address:										Seal number(s):					
City/State/Zip:									-	SCAC: 8					
CID#: FOB: D									- 1	Pro number:					
THIRD PARTY FREIGHT CHARGES BILL TO:									•						
Name: 5.									5.]	. BAR CODE BRATE					
Address:									-	· [					
City/State/Zip:										Freight Charge Terms: ilreight charges we prepaid unless marked atherwise					
SPECIAL INSTRUCTIONS:									ו [	Prepaid Collect 3 <sup>rd</sup> Party4.					
									Master Bill of Lading: with attached						
CUSTOMER ORDER INF									(check box) underlying Bills of Lading						
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Where the rate is dependent on value, shippers are required to state specifical						ally at writing the agreed or			<u> </u>	COD Amount: \$					
declared vali	ue of the prope	rty as follow:	s:	,	,				ı	CODF	Amount: 5				
"The agreed	The agreed or declared value of the property is specifically stated by the shipper to be not exceeding									Fee Terms; Collect: ☐ Prepaid: ☐					
	Det									Customer check acceptable:					
NOTE Liability Limitation for loss or damage in this shipment may be applicable. See 49 U.S.C 14706(c)(1)(A) and (B).															
RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shippor, if applicable, otherwise to the rates, classifications and rules that have been acred and all other lawful charges.  The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.  Shipper Signature equitations.										-					
SHIPPER SIGNATURE / DATE Trailer Loaded: Freight Counted									ed:		CARRIER SIGNATUR				
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14. D By Oriver/Prec									ieces	:	15.		İ		

Date: APRIL 5, 2012 BILL OF LADING Page 1 of 1														
SHIP FROM Name: OLD SOLE SHOE SHOP									Bill of Lading Number: 1107146					
Address: 123 N MAIN ST														
City/State/Zip: ANYTOWN, STATE & ZIP CODE									BAR CODE SPACE					
SID#: FOB: □									CARRIER NAME: XYZ TRANSPORTATION					
Name: WOLVERINE WORLD WIDE HD102 Location #:									Trailer number:					
l .		LAND DF						eal numbe						
City/State/Zip: ROCKFORD, MI 49351 CID#: FOB: □									SCAC: XYZT Pro number: 092-487629					
THIRD PARTY FREIGHT CHARGES BILL TO:														
Name: WOLVERINE WORLD WIDE									BAR CODE SPACE					
i .	Address: 9341 COURTLAND DR NE City/State/Zip: ROCKFORD, MI 49351									Freight Charge Terms: (freight charges are prepald unless marked otherwise)				
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	Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property as follows:									COD Amount: \$				
"The agree	"The agreed or declared value of the property is specifically stated by the shipper to be not exceeding									Fee Terms: Collect: ☐ Prepaid: ☐				
11075	per ."									Customer check acceptable:   applicable. See 49 U.S.C 14706(c)(1)(A) and (B).				
RECEIVE	NOTE Liability Limitation for loss or damage in this shipment may be RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been									The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.				
establishe	established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.									Shipper Signature				
SHIPPER SIGNATURE / DATE This is to certify that the above named materials are properly classified.									Carrier acknowledges receipt of packages and required placards. Carrier certifies					
transportation according to the applicable regulations of the DOT.  By Driver  By Driver/									emergency response guidebook or equivalent documentation in the vehicle.  Property described above is received in good order, except as noted.					
Luc Shipper 4-5-12 By Driver/Pieces XYZ Pat Wiser														